



**Tuesday, July 8, 2014**  
**Regular Meeting Minutes**

**RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT**

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

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*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**In Attendance:**

**Board members:** Diane E. McBride, President  
Phyllis P. Wickerham, Vice president  
Robert C. Bower  
Jean M. Chaudari  
Rosie B. Mitchell  
Pamela J. Reinhardt  
Sue A. Smith

**Others:** Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. George DesMarteau, School Attorney  
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services  
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives  
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations  
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction  
Mrs. Karen Flanigan, School District Clerk

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**1. THE BUSINESS MEETING BEGAN FOLLOWING THE REORGANIZATIONAL MEETING**

**2. OPENING OF PUBLIC MEETING**

**A. Call to Order, Agenda Review, and Announcements**

Mrs. McBride called the regular meeting to order at 6:27 p.m. During agenda review an executive session was added (agenda item #11B) to discuss the proposed settlement of pending litigation. There were no announcements.

**3. BOARD RECOGNITIONS**

Dr. Graham recognized Mrs. McBride for being reelected and starting her 11<sup>th</sup> year on the board. He also recognized Mr. Bower with a marble apple, the equivalent of tenure for board members. He explained that once you've served a term of office on the board and are appointed to a second term, you are eligible to receive a marble apple.

**4. PUBLIC FORUM**

There was no one in the attendance wishing to speak.

**5. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #5A-I)**

- A. Report of bills audited and paid during June 2014
- B. Action pertaining to acceptance of the May treasurer's report and June budget transfers
- C. Action pertaining to approval of Food Service price recommendations for the 2014-2015 school year
- D. Action pertaining to approval of a donation – Sherman PTA
- E. Action pertaining to approval of a donation – Musical instrument

- F. Action pertaining to approval of an overnight field trip – R-H Singers
- G. Action pertaining to approval of CSE/CPSE recommendations
- H. Action pertaining to approval of Board of Education meeting minutes – 6/25/14
- I. Action pertaining to approval of Board of Education executive session meeting minutes – 6/25/14

**MOTION PERTAINING TO ACCEPTANCE  
OF CONSENT AGENDA ITEMS #5A-I  
MOVED: Mrs. Reinhardt  
SECONDED: Mr. Bower  
MOTION CARRIED: 7-0**

**6. PERSONNEL ACTIONS (Reference appendix #6)**

- A. Action pertaining to approval of Personnel Actions

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTIONS  
MOVED: Mrs. Chaudari  
SECONDED: Mrs. Mitchell  
MOTION CARRIED: 7-0**

Mrs. McBride noted a spelling error in Personnel Action #7.

**7. WORKSHOP: STRATEGIC PLANNING**

**A. Strategic Planning Workshop material**

Dr. Graham provided a history/recap of the district's mission and vision statement. He said the mission is the job the institution is given to do and the vision is the set of beliefs used to determine what it means to do the job well, carry out the job effectively, and the criteria the board should use to learn how to continually improve. He expanded on both the mission and vision explaining how some of the items would be explained using today's language (e.g. terms, technology). He also stated that a vision is not particularly helpful for strategic planning purposes. He then reviewed the strategic framework. He said a key performance area under Academic Achievement (Curriculum and Instruction) that's always been missing is Fiscal Responsibility. He talked about some possible changes and provided some thoughts as to how it would be reviewed (the process) when the time comes. Mrs. Reinhardt said the only benefit she sees is updating the language, yet it will change in another five years. She suggested adding a board workshop. Mrs. McBride suggested revisiting it at the board retreat or in August/September.

**8. WORKSHOP: CHILD ABUSE REPORTING – ANNUAL TRAINING**

**A. Child Abuse Reporting-Annual Training Workshop material**

Mrs. Anselme, Assistant Superintendent of Student and Family Services, provided the annual training on child abuse reporting. She explained that the paperwork includes what child abuse looks like, what maltreatment is, and how it is reported. She stressed the importance of knowing this information, keeping it in mind, and knowing the signs so appropriate reporting can be made. She said the main reason to submit a report is so the person/family can receive help. She reported on the process for making a report and what takes place. Mrs. Anselme said the goal is to protect our children and look out for their emotional and caring support.

**9. SUPERINTENDENT'S REPORT**

**A. Written: Event Supervision Report**

There were no questions or comments.

**B. Oral Information**

Dr. Graham said any Employee Grievance Status Report questions would be answered in executive session.

## **10. NEW BUSINESS**

### **A. Board Retreat**

Mrs. Reinhardt will host the board retreat. She asked that everyone let her know what they are planning to bring. She compiled board member self-evaluations into one working document and distributed it to board members for review prior to the retreat.

## **11. CLOSING OF MEETING**

### **A. Board Meeting Recap**

- Vision/Mission statement – August meeting
- Board members are to review the compiled self-evaluation prior to the board retreat.

### **B. Executive Session to Discuss the Proposed Settlement of Pending Litigation**

**MOTION TO ENTER EXECUTIVE SESSION AT 7:25 P.M.  
TO DISCUSS THE PROPOSED SETTLEMENT  
OF PENDING LITIGATION**

**MOVED: Mr. Bower  
SECONDED: Mrs. Smith  
MOTION CARRIED: 7-0**

**MOTION TO EXIT EXECUTIVE SESSION AT 7:37 P.M.**

**MOVED: Mrs. Wickerham  
SECONDED: Mr. Bower  
MOTION CARRIED: 7-0**

**MOTION TO ACCEPT THE PROPOSED SETTLEMENT OF LITIGATION  
PENDING AGAINST BUILDING INNOVATION GROUP, INC. RELATING  
TO THE LEARY SCHOOL FLOOR, AS PRESENTED, CALLING FOR THE  
PAYMENT OF \$37,500 IN SETTLEMENT OF THE DISTRICT'S CLAIMS,  
THE RELEASE OF RETAINAGE, THE EXCHANGE OF RELEASES AND  
THE DISCONTINUANCE OF THE ACTION, INCLUDING AUTHORIZA-  
TION AND DIRECTION TO THE SUPERINTENDENT OF SCHOOLS TO  
TAKE ANY AND ALL ACTION NECESSARY TO EFECTUATE  
SUCH SETTLEMENT**

**MOVED: Mr. Bower  
SECONDED: Mrs. Mitchell  
MOTION CARRIED: 7-0**

### **B. Adjournment**

**MOTION TO ADJOURN THE MEETING AT 7:38 P.M.**

**MOVED: Mrs. Smith  
SECONDED: Mrs. Reinhardt  
MOTION CARRIED: 7-0**

### **C. Next Board of Education Meeting**

The next Board of Education meeting is scheduled for 6 p.m. Tuesday, August 12, 2014.

Respectfully submitted,

Karen A. Flanigan  
School District Clerk  
*Board Approved: August 12, 2014*